

Satellite Symposia application form

Please return this signed form to john.lawlor@mci-group.com

Organising company

Company/Organisation name

Contact person

Address

Postal code

City

Country

Phone

Fax

E-mail

Appointed agency (if any)

Agency name

Contact person

Address

Postal code

City

Country

Phone

Fax

E-mail

Organising company

Applications for all congress activities must be submitted by the company under whose name each activity is to be organised. The company is responsible for communicating any relevant documents to its staff and appointed agencies.

Appointed agency

The aforementioned Organising Company must inform MCI in writing which agency is appointed for each congress activity. Otherwise no requests from agencies will be taken into consideration. This appointed agency cannot fully act as if it were the company itself and the company will continue to be held entirely responsible and accountable for activities organised in its name.

Satellite Symposia schedule

	Price in CHF (VAT not included)	Tick to select
Monday – August 24, 2020	CHF 7,500	
Content Capture	CHF 4,000	
Tuesday – August 25, 2020	CHF 7,500	
Content Capture	CHF 4,000	
Wednesday – August 26, 2020	CHF 7,500	
Content Capture	CHF 4,000	
Thursday – August 27, 2020	CHF 7,500	
Content Capture	CHF 4,000	
Friday – August 28, 2020	CHF 7,500	
Content Capture	CHF 4,000	
TOTAL	CHF	

NOTE: Food and catering are optional.

If you have any comments/specific requests regarding your placement, please indicate them here:

Invoice details

Name of company or agency to be invoiced *(if different from the above)*

Contact person

Address

VAT N°

Purchase order n° *(if applicable)*

Postal code

City

Country

Phone

Fax

E-mail

Payment and cancellation fees

a) **Payment:** 50% on reservation on booking for orders received prior to 31 January 2020. 100% on reservation after 31 January 2020. Only payments by bank transfer will be accepted.

b) Payment details will be shown on the invoice.

a) **Cancellation fees:** 50% reimbursed up to 31 January 2020.

b) 25% reimbursed for cancellations received from 1 February 2020 – 30 April 2020.

c) No reimbursement after 30 April 2020.

We understand and agree that we, the exhibiting company, are entirely responsible for payment of charges according to the above mentioned payment schedule. In the case that an appointed agency does not discharge payment of the invoices, charges will revert to the exhibiting company and may include a penalty fee of 5% of the total cost.

Our agreement is composed of this duly signed Application Form, Eurosoil's General Terms and Conditions of Sponsorship Agreements, and the Eurosoil 2020 *Sponsoring & Exhibition Opportunities* brochure; by signing and returning this Application Form you acknowledge and represent having received, read and accepted the terms of these documents. This agreement is subject to Swiss law exclusively. Disputes shall be resolved exclusively by expedited arbitration in accordance with the World Intellectual Property Organization Arbitration and Mediation Center's Rules for expedited arbitration. The place of any arbitration shall be Geneva, Switzerland.

It is the participating company's responsibility to comply with any national legislation with regard to exhibition, publicity, the handing out of any samples, and the sale or promotion of any products and marketing material. Eurosoil and Eurosoil's partners cannot be held liable for any non-compliance.

All rates above are exclusive of any applicable taxes.

Date

Contact Name

Signature
